

## **BARBICAN CENTRE BOARD**

**Wednesday, 30 May 2012**

**Minutes of the meeting of the Barbican Centre Board held at the Guildhall EC2 at 10.30am**

### **Present**

#### **Members:**

Deputy Catherine McGuinness (Chairman)	Deputy Wendy Mead
John Tomlinson (Deputy Chairman)	Cllr Guy Nicholson
Tom Hoffman	Christopher Purvis (Ex-Officio Member)
Roly Keating	Keith Salway
Jeremy Mayhew	Deputy Dr Giles Shilson
Brian McMaster	Jeremy Simons

#### **Officers:**

Howard Hillier-Daines	- City Surveyors
Sir Nicholas Kenyon	- Managing Director, The Barbican Centre
Mathew Lawrence	- Town Clerk's Department
Sean Gregory	- Barbican Centre
Louise Jeffreys	- Barbican Centre
Leonora Thomson	- Barbican Centre
Steve Eddy	- Barbican Centre
Shaun Kerfoot	- Barbican Centre
Peter Martin	- Barbican Centre
Katie Odling	- Town Clerk's Department
Nigel Walker	- Barbican Centre

### **1. APOLOGIES**

Apologies for absence were received from Vivienne Littlechild and Sue Robertson.

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

### **3. MINUTES**

**RESOLVED** : - That,

- i) the Public Minutes of the Board Meeting held on 28 March 2012 be approved;
- ii) the Public Minutes of the Finance Committee held on 16 May 2012 be noted; and
- iii) the Public Minutes of the Risk Committee held on 21 May 2012 be noted.

4. **ORDER OF THE COURT OF COMMON COUNCIL**

That the Order of the Court of Common Council, 19 April, 2012, appointing the Committee be received and its terms of reference approved.

5. **ELECTION OF CHAIRMAN**

**RESOLVED:** That in accordance with Standing Order No 29, Catherine McGuiness be elected Chairman for the ensuing year.

6. **ELECTION OF DEPUTY CHAIRMAN**

**RESOLVED:** That in accordance with Standing Order No 30, John Tomlinson be elected Deputy Chairman for the ensuing year.

7. **2012/13 COMMITTEE APPOINTMENTS**

Consideration was given to a report of the Town Clerk to appoint representatives to the various Sub Committees of the Barbican Centre Board Finance. Members were also requested to consider whether to reinstate the Development Sub Committee.

**RESOLVED** – That,

i) the following memberships be agreed:-

**Finance Committee**

Jeremy Mayhew  
Jeremy Simons  
Keith Salway  
Guy Nicholson

**Reference Sub Committee**

Tom Hoffman  
Jeremy Simons  
Guy Nicholson  
Giles Shilson

**Nominations Committee**

Jeremy Mayhew  
Tom Hoffman  
Roly Keating

**Risk Committee**

Keith Salway  
Brian McMaster

ii) the Development Sub Committee not be reinstated.

8. **MANAGEMENT REPORT BY THE CENTRE'S DIRECTORS**

Consideration was given to a report of the Managing Director of the Barbican Centre which comprised current updates in six sections, authored by Barbican directors in Campus, Programming, Creative Learning, Audiences &

Development, Buildings and Business & Commercial. Each of the six sections highlighted 'progress and issues' for recent/current activity.

Members noted the concerns raised regarding staffing levels and expressed their gratitude to all teams within the Barbican Centre for their hard work and efforts.

With regards to the introduction of new digital technology to improve efficiency and ways of working, a further discussion around this would take place at a future meeting.

**RECEIVED.**

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman reported one item of urgent business relative to noise nuisance from a catering outlet close to the Barbican Estate, an issue which had been reported by residents and which would be dealt with by Officers.

11. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

12. **NON-PUBLIC MINUTES**

The non-public Minutes of the Board Meeting held on 28 March 2012, the public Minutes of the Finance Committee held on 16 May 2012 and the public Minutes of the Risk Committee held on 21 May 2012 were considered.

13. **OUTSTANDING ACTIONS OF THE BOARD**

The outstanding actions were considered.

14. **THEATRE**

Extension Consideration was given to a report and presentation by the Head of Theatre on activity by the Theatre department at the Barbican Centre.

**RECEIVED.**

**EXTENSION OF THE MEETING**

At this point, the time limit for Committee meetings as set out in Standing Order No 40 had been reached, but there being more than a two-thirds majority of the Committee present who voted in favour of an extension, the Committee agreed to continue the meeting.

15. **MUSIC**

Consideration was given to a report of the Head of Music which provided information on activity by the Music Department at the Barbican Centre.

*(Questions on this report were taken in considered with item 14).*

**RECEIVED.**

16. **CULTURAL QUARTER**

Consideration was given to a report of the Chief Operating and Financial Officer which updated on the Cultural Quarter and Milton Court.

**RECEIVED.**

17. **BUSINESS REVIEW (YEAR END ACCOUNTS)**

Consideration was given to a report which contained details of the 2011/12 Period 12 Accounts.

**RECEIVED.**

18. **3-4 YEAR BUSINESS PLAN**

Consideration was given to a report of the Managing Director of the Barbican Centre which provided details of the Barbican's business plan for the period 2012-15.

**RECEIVED.**

19. **DEVELOPMENT**

Consideration was given to a report of the Head of Development which provided an update regarding the Development of the Barbican Centre.

**RECEIVED.**

20. **UPDATE ON CAPITAL WORKS**

Consideration was given to a report of the Director of Operations and Buildings which provided an update on the Centre's Capital Cap programme and some other non-Capital Cap projects.

**RECEIVED.**

21. **BUILDING ENERGY MANAGEMENT SYSTEM - PROGRESS REPORT**

Consideration was given to a progress report of the Operations and Buildings Director in respect of the Building Energy Management System.

**RECEIVED.**

22. **RISK UPDATE**

Consideration was given to a report which provided an update on the Risk Committee of the Barbican Centre Board.

**RECEIVED.**

**23. DECISIONS TAKEN UNDER URGENCY**

Consideration was given to a report of the Town Clerk which reported on action taken under urgency procedures.

**RECEIVED.**

**24. HR REPORT - A VERBAL UPDATE FROM THE HR MANAGER**

A verbal update was received from the Head of HR at the Barbican and Guildhall School of Music & Drama

**RECEIVED.**

**25. QUESTIONS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**26. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

There were two items of urgent business : -

- 1) Creative Learning Division and its new structure proposal; and
- 2) Cinema Project progress update

**RECEIVED.**

**The meeting closed at 1.00pm**

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Chairman

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